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**Kentucky Office of Claims and Appeals
Crime Victims Compensation Board**

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Policy Regarding Bereavement Leave

When a claimant applies for lost wages in connection to a crime resulting in the death of a victim, and is otherwise eligible for an award, the Board may award lost wages constituting bereavement leave up to four (4) weeks without a physician's statement or mental health counselor's report indicating that the time off was the result of the death of the victim.

- a) The claimant must submit an Employer's Verification Form to verify the dates taken off from work and the employer must certify that the claimant has not received any paid leave from the employer.
- b) If the claimant's application for lost wages exceeds four (4) weeks, the claimant must submit an Employer's Verification Form and either a Physician's Statement or Mental Health Counselor's Report to verify that time taken off work beyond the initial four (4) weeks was the result of the victim's death.
- c) Bereavement leave shall be limited to the statutory cap of \$150.00 a week, pursuant to KRS 49.370(4).

Effective Date: September 13, 2022